FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00137684-A **Type of Permit:** FILMING **Release Date:** 05/17/2018

Production Company CBS CORPORATION

Insured Company Name CBS CORPORATION
Contact Phone No. 1 323-956-2200
Contact Phone No. 2
Fax
Address 4024 RADFORD AVE
STUDIO CITY, California 91608

Production Title THE GUEST BOOK

Type of Production TV Sitcom

Producer Henry Lange

Director Greg Garcia

1st AD Rick Kelly

Production Manager Gabriella Vasquez

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Kris Bunting
Primary Phone Mobile - 310-357-1572
Secondary Phone Office - 818-655-4228

Location Assistant n/a n/a
Primary Phone Mobile - 555-555-5555
Secondary Phone

Fees

Posting 900	$207.00
Posting 1800	$414.00
Posting Max	$621.00
Notification Charge	$407.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$1,178.00
FILMLA NON-REFUNDABLE FILM PERMIT RIDER FEE	$105.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$228.00

Total Permit Fee $3,610.00

Number of Locations 1

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	F00137684-A	**Location Manager**	Kris Bunting
Production Company	CBS CORPORATION	Primary Phone	Mobile - 310-357-1572
Insured Company	CBS CORPORATION	Secondary Phone	Office - 818-655-4228
Production Title	THE GUEST BOOK		

Location Address	10600 Valleyheart Dr, Los Angeles, CA, 91604
Location Name	SOUTH WEDDINGTON PARK
Location Type	Park
Prep Dates	5/18/2018 - 5/18/2018 12:00 - 19:00 1 day
Film Dates	5/18/2018 - 5/19/2018 19:00 - 07:00 1 day
Open or Closed to the Public	Open
Generic Conditions	*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee. Community Survey Obtained Equipment staging and vehicles may park on one side of the street only. May not interfere with adjacent traffic lanes or adjacent bike lane Must comply with attached Rec & Park Conditions Must Maintain 5' Clearance on Sidewalks/Walkways Must maintain local/emergency access No cast or crew parking on area streets No interference with merchant activity. Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Please see attached document	CBS.TheGuest.137684.SWEDDINGTON.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	4
Cast/Crew vehicles	70
Condors	2
Cube Trucks	4
Generator	1
Picture vehicles	5

Personnel on Location

Type	Quantity
Cast	5
Crew	60
Extras	75
Off-Duty/Retired LAPD Officer(s)	2
Rec & Park Monitor required	3

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00137684-A
Production Company CBS CORPORATION
Insured Company CBS CORPORATION
Production Title THE GUEST BOOK

Location Manager Kris Bunting
Primary Phone Mobile - 310-357-1572
Secondary Phone Office - 818-655-4228

Portable restrooms	2
Stakebed Trucks	3
Trailers	2
Vans	3

Filming Activities Drive ups & away; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard; Poor mans process trailer in parking lot; Additional drive up & away, stops on Valleyheart Dr; Talent sneaks out of parked van and runs off; Music festival scene; Talent ; Run cable & condor staging on 5/18 prep date, no set decoration ; Equipment to include: Lights. Grip stands. Equipment carts. Pop-up tents. Dolly & Track. Chairs. Crossovers. Changing Tents. ;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 563 **Grid:** B6

Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Christina Woods
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman

Coordinator Note Additional notification fee due for revised posting/times on 5/14

Coordinator Note 1 park monitor required 5/18 1200-1900 hrs plus 2 hrs admin fees
2 park monitors required 5/18 1900-0700 hrs hrs plus 2 hrs admin fees each

Coordinator Note Rider A obtains community surveys and park approval; releases location; collects park, posting, and notification fees

Parking

Base Camp
Location Type : CBS - RADFORD STUDIOS
Other Location 4024 Radford Ave, Studio City, CA, 91604

Crew Parking
Location Type : CBS - RADFORD STUDIOS
Other Location 4024 Radford Ave, Studio City, CA, 91604

Parking Notes
Work trucks parked on Bluffside Dr. in posting

NOT A PERMIT

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number F00137684-A
Production Company CBS CORPORATION
Insured Company CBS CORPORATION
Production Title THE GUEST BOOK

Location Manager Kris Bunting
Primary Phone Mobile - 310-357-1572
Secondary Phone Office - 818-655-4228

Posting "No Parking" signs W/S BLUFFSIDE DR, VALLEYHEART DR - SOUTH TO END

Approximate Footage 601 - 900 **Log Number** 201958

Date(s) 5/18/2018 to 5/18/2018 **Time(s)** 13:00 to 22:00

Posting "No Parking" signs W/S BLUFFSIDE DR, VALLEYHEART DR - SOUTH TO END
B/S DENNY AVE, VALLEYHEART DR - NORTH 300'
B/S CARTWRIGHT AVE, VALLEYHEART DR - NORTH 300'
S/S VALLEYHEART DR, CARTWRIGHT AVE - EAST 300' & WEST 300'

Approximate Footage more than 1800 **Log Number** 202750

Date(s) 5/18/2018 to 5/18/2018 **Time(s)** 18:00 to 06:00

Posting "No Parking" signs B/S DENNY AVE, VALLEYHEART DR - NORTH 300'
B/S CARTWRIGHT AVE, VALLEYHEART DR - NORTH 300'
S/S VALLEYHEART DR, CARTWRIGHT AVE - EAST 300' & WEST 300'

Approximate Footage 1501 - 1800 **Log Number** 202758

Date(s) 5/18/2018 to 5/18/2018 **Time(s)** 13:00 to 22:00

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

DRAFT
NOT A PERMIT

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to PREP at SOUTH WEDDINGTON PARK and PARKING LOT on 05/18/2018 from 12:00pm-7:00pm. (see plot plan).**
- **Ok to FILM at SOUTH WEDDINGTON PARK and PARKING LOT on 05/18/2018 from 7:00pm-4:00am (see plot plan).**
- **Ok to STRIKE at SOUTH WEDDINGTON PARK and PARKING LOT on 05/18/2018 from 4:00am-7:00am (see plot plan).**
- **COMPANY MUST BE A HARD OUT AT 7:00AM.**
- **Ok to film a music festival scene using the park, parking lot and driveway/road leading into the parking lot.**
- **Ok to conduct drive ups/drive away, with a standard 2-minute IPC/ITC and with a LADP officer on-site at all times.**
- **No on-site CREW PARKING.**
- **NO STAKING ALLOWED.**
- **Ok to PARK 2 condors, 2 - 10tons trucks, 2 – 5 ton trucks, 2 trailers and a portable restroom in the parking lot (see plot plan).**
- **Ok to CATER with craft services on-site.**
- **Ok to use handheld equipment, condors, generators, lights, grip stands, carts, dolly and tracks, trailers, tents, chairs, a portable restroom, crossovers and a prop vehicle/bus.**
- **Must maintain access for park patrons and must leave available spaces for patrons to park.**
- **The crew must be able to evacuate quickly in the event of an emergency.**
- **Not approved to alter Park property.**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots.**
- **Must work around park patrons, park activities and park maintenance staff.**

- **No blocking off exits/entrance of driveways.**
- **No staking. Must be free-standing.**
- **If tents are being used, they must be secured with sandbags or water barrels.**
- **If generators are being used, must have plywood or concrete base and must not be underneath any trees.**
- **Generators must be kept on concrete/plywood base. Keep away from trees/brush.**
- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Company must get permission from patrons if being filmed.**
- **If children are being filmed, parents/guardians must be present with approval at all times.**
- **Company must leave all areas clean after use.**
- **Must maintain the 20ft emergency vehicle clearance.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film

DRAFT PERMIT

Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-137684-A
CBS CORPORATION – THE GUEST BOOK
(SOUTH WEDDINGTON PARK & PARKING LOT)

NO PERMIT